



Fort Lewis College Testing Center

TEST SUMMARY FORM

In order to make an appointment at the Testing Center **students must complete this form with the course instructor.**
Instructor signature is required.

Then, submit the form via email (testingcenter@fortlewis.edu) or drop it off at the Testing Center in Noble Hall, Room 287.

Please specify: This is a **MASTER** Test Summary Form for the entire semester.
 This is an **INDIVIDUAL** Test Summary Form for this test only.

Student Name:	Student ID #:
Email:	Phone:
Instructor Name:	Class:
Email:	Phone:
Desired Test Date:	Desired Test Time:
Class length: minutes	Test Type: Paper & Pencil Computer-based

Testing Specifications:

Method of Test Delivery

- Leave test in Testing Center Mailbox at Noble 280 or dropbox outside Noble 280
- Student will deliver in a signed and sealed envelope
- Instructor will email test to testingcenter@fortlewis.edu

Method of Test Return

- Leave test in Testing Center Mailbox, Noble 280 for professor pickup
- Testing Center student worker will return in a signed and sealed envelope
- Student will return in a signed and sealed envelope

Testing Accommodations

Do you request a:

- Reader:** Yes: _____ No: _____
- Scribe:** Yes: _____ No: _____
- Computer:** Yes: _____ No: _____
- Other:** _____

Test Materials Allowed

- Calculator:** Yes: _____ No: _____
- Formula Sheet:** Yes: _____ No: _____
- Dictionary:** Yes: _____ No: _____
- Notes:** Yes: _____ No: _____
- Textbook(s):** Yes: _____ No: _____
- Other** _____ Yes: _____ No: _____

Professor Signature: _____